

Coactuate

Senior Associate (Science)

About Us

Coactuate is a boutique management consultancy that helps leading, global life sciences and healthcare organizations bring form to their vision and translate robust forward thinking into aligned strategic action. We are a multi-disciplinary team of strategists, designers, biomedical communicators, and scientists with unique skills and talent to tackle ambiguous and complex challenges through the integration of strategic and design-thinking methodologies.

We offer competitive compensation and benefits and a chance to work in a fast-paced, creative, and highly collaborative studio environment as part of a team who lead with heart, curiosity, and above all, the drive to impact positive change.

We are proud of our open, playful, and supportive culture. We believe that all our individual voices matter, but we can achieve more together. The core of our success as an organization is our mutual trust and respect for one another. We play team ball, not hero ball. The best part is, we really like spending time together, whether it be virtually (thanks COVID), or in our newly designed and dynamic office space with lots of room to think, create, and collaborate!

At Coactuate, we are focused on building leaders. We believe in the power of a high touch apprenticeship with constant feedback, safe stretch roles, and 'space' to try new approaches. We strive to offer our team the most enriching experiences through maximum exposure to executive level decision-making and thinking. We are also committed to work-life balance and strive to maintain an environment where people do not sacrifice their professional and personal needs.

The Role

As a Senior Associate at Coactuate, you will work as a part of a multidisciplinary team to deliver outcomes for clients. As part of our team, you will manage discrete tasks within and across multiple projects that you may be supporting. You will build a solid foundation in Coactuate processes and gain experience participating in client engagement activities. You will also be responsible for participating in many of our internal initiatives to continue to strengthen our studio.

What do Senior Associates do?

- Apply critical thinking techniques (e.g., using frameworks, defining prioritization criteria) to synthesize information, analyze and structure problems, and prioritize high impact insights or solutions.
- Develop various components of a strategic plan and craft concise, compelling strategic narratives that capture key implications for clients, in collaboration with their project lead.
- Independently conduct research to build understanding (e.g., of markets or therapeutic areas specific to the project), define problems, and prepare responses to anticipated questions.
- Build a deep understanding of the design thinking toolkit and how to apply discrete tools / approaches to solve client problems.
- Leverage creative thinking skills to think about problems in unconventional ways and identify multiple options for deliverables (e.g., different ways of visualizing information).
- Contribute to development and design of co-creative workshops or client meetings (i.e., agenda, approach, and/or specific aspects of the experience).

- Develop and share client-ready written communications directly to clients (e.g. emails, project updates).
- Identify, visualize and present information to achieve desired impact, including prioritizing key information, and designing impactful layouts.
- Independently monitor the quality and accuracy of their own work.
- Support project leads in managing a central project plan by proactively flagging issues, suggesting different approaches to move forward, and updating on progress.
- Share their experience to support more junior colleagues with basic skills, techniques, and ways of working (e.g. onboarding).

What do you bring to the table?

- Advanced degree (Master's, PhD) in science disciplines (e.g., life sciences, health sciences, medical sciences) with a strong record of academic accomplishments
- 3-4 years of work experience
- Robust analytical and sensemaking capabilities
- Excellence critical thinking skills
- Strong written, verbal, and visual communication skills
- Track record of leadership
- Fluency with PowerPoint and Excel

How can you set yourself apart?

- Experience in life sciences consulting, medical communications, or related fields
- Experience with client and/or stakeholder management
- Experience in facilitating co-creation workshops
- Knowledge of pharma/biotech and/or healthcare
- Experience working in a highly collaborative multidisciplinary studio environment
- Experience with formal business frameworks and their application
- Experience with the design thinking toolkit and how to apply it to solve diverse challenges

What is your mindset?

- Collaborative
- Open to new ideas and ways of working
- Calm under pressure
- Self-directed to excellent work outcomes
- High comfort with ambiguity and conceptual thinking
- Attention to detail

Interested? What do you do now?

If this job sounds like you, please:

- outline the details of your background and related experience in your resume and cover letter
- send to recruiting@coactuate.com with 'Senior Associate' and your name in the subject line

Thank you so much for your interest in Coactuate! Please note, we will only be contacting those who have demonstrated a good fit for the role.